

NOTICE INVITING TENDER

In e-Tender mode only on the Central Public Procurement Portal (CPPP) of the Govt. of India under the two-cover bid system

For

**Purchase of Additional Benches and Chairs for Classrooms of School of Police
Science & Security Studies at NFSU, Gandhinagar**



Tender No: NFSU/ENGG/SPSSS/Purchase/2025-26/155, dated 29 July 2025

Contact Details for this tender:

Campus Director
National Forensic Science University
Sector-09, Gandhinagar
Email: ar_pur_gnr@nfsu.ac.in

Online Tender Submission website:
<https://eprocure.gov.in/eprocure/app>

**Gandhinagar Campus &
Headquarter**

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109, 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

Introduction

The National Forensic Sciences University (NFSU), an Institution of National Importance is the world's first and only Forensic Sciences University established by the Government of India under the Ministry of Home Affairs (MHA), Women Safety Division.

Detailed technical specifications are mentioned in the subsequent sections.

The bids must have to be submitted in ONLINE mode through e-procure module of Central Public Procurement Portal (CPPP) of Govt. of India in two-cover bid system.

Schedule of Tender

Name of Organization	National Forensic Sciences University	
Open Tender Notice No.(NIT)	NFSU/ENGG/SPSSS/Purchase/2025-26/155	
Tender Type	Open	
Tender Category	Furniture Work	
Type/Form of Contract	Work	
Product Category/Name	Purchase of Additional Benches and Chairs for Classrooms of School of Police Science & Security Studies	
Date of Issue/Publishing	29/07/2025 (18:00 Hrs)	
Document Download/Sale Start Date	29/07/2025 (18:00 Hrs)	
Document Download/Sale End Date	19/08/2025 (18:00 Hrs)	
Clarification Start Date	29/07/2025 (18:00 Hrs)	
Clarification End Date	11/08/2025 (18:00 Hrs)	
Last Date and Time for Uploading Bids	19/08/2025 (18:00 Hrs)	
Date and Time of Opening of Technical Bids	20/08/2025 (18:00 Hrs)	
No. of Covers	02	
Bid Validity days	180 days	
Delivery	45 working days	
Tender Fees	NA	Inform of DD in the name of “Campus Director, NFSU, Gandhinagar” payable at Gandhinagar (Gujarat)
EMD	16,000/-	
Address of Communication	Purchase and Store Department, National Forensic Sciences University, Sector-9, Gandhinagar (Gujarat)–382007	
Contact No.	079-23977123/24	
Email Address	ar_pur_gnr@nfsu.ac.in	

Technical Specifications

Purchase of Additional Benches and Chairs for Classrooms of School of Police Science & Security Studies at NFSU, Gandhinagar

SR NO	ITEM	NOS	LENGTH	HEIGHT	QTY	UNIT
1	Classroom 2-seater DESK: Providing and fixing seater bench and desk unit for class rooms. Desk top size 1400/1500X400x/350X34mm. and Gable ends on both ends 800X400X34 mm and Outer modesty panel 1400/1500X250X34 mm, made from 34mm thick pre-laminated Plywood made from 16+16 mm Calibrated BWR plywood confirming to IS 303, both side 0.8 mm laminated with PUR/D3 glued on auto spreader and pressing. Inner Modesty Panel 400 wide, Shelf 200mm wide made from 18 mm pre-laminated/post laminated calibrated BWR plywood panel. All edges are covered by 2/0.8 mm PVC edge bands glued by hot melt glue applied by auto edge banding machine. KD fitting: Entire table is assembled through 8mmX45mm concealed bolt with 15mm eccentric cranks, 8mm wooden dowels, etc. Complete drilling and boring work are done on Multi drill machine in KD – 32 System. All mounting holes are notched in all axis simultaneously in single reference. Complete interchange ability is required in all parts. Seating TIP-UP BENCH: Tip-Up type 2-seater Group Bench – 1400/1500 mm long: made from MS box section 60X40X1.6mm as central spine beam, supported on T legs of MS capsule 70X30X1.6mm. Seat ad measuring 450X400X50mm made from 25X25X1.6mm MS Box section with Tip-Up mechanism made from 2.5mm MS sheet, Back rest 450X350X30mm is made from 19mm round MS tube. All M.S. components are powder coated in 7 tank process with PU powder in required shade. Seat and back are provided with 50mm and 30mm PU cushion upholstered with leatherier					
		20			20	NOS
					20	NOS

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph:079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector – 3
Outer Ring Road
Rohini, Delhi -110085
Ph:011-2752109 27511580

Goa Campus

Curti, Ponda
Goa – 403401
Ph: 0832-2313036/3034
Email:director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph:7552995271

Bidder's Minimum Eligibility Criteria and Instructions

1. The Bidder should have qualified technical service personnel for the Installation of steel structure should be based in India.
2. The bidder should sign and submit the declaration for Acceptance of Terms and Conditions as per Annexure -1.
3. The Bidder must not be blacklisted/banned/suspended or must not have a record of any service related dispute with any organization in India or elsewhere. A declaration to this effect has to be given as per Annexure - 2.
4. The intending bidder should have completed satisfactorily at least one similar works of Rs. 4.25 lakh or two similar works of Rs. 2.64 lakh or three similar work of Rs. 2.11 lakh during the last three years ending 31st March, 2025 and works should have been executed in one single premises. Similar works means work of providing ad fixing of steel work. Authenticated documentary proof (eg PO/work completion report etc) is required to be submitted. (If applicable).
5. The annual turnover of the bidder should not be less than Rs. 2.60 Lakhs during the last three consecutive financial years ending 31st March 2024 as per profit and loss, balance sheet duly audited by chartered accountant and the same should be attached as a documentary proof.
6. Copy of PAN card and GST registration certificate allotted by the concerned authorities.
7. EMD of an amount of Rs. 16,000/- (Rs Sixteen Thousand only). This EMD will not bear any interest.
8. Any information furnished by the bidder found to be incorrect, either immediately or at a later date, would render the bidder liable to be debarred from tendering/taking up of work in NFSU.
9. Offered price must include all kinds' items costs, delivery, installation, training, loading, unloading, packing, unpacking etc.
10. The bidder must submit a hard copy (printout and spiral bound in one volume only) of the complete technical bid (as submitted by the bidder on CPPP) along with the EMD, which must reach to us (address given on first page as contact details for this tender) at least one day prior to the technical bid opening date through speed post / courier / by hand. For any delay or loss in transit, NFSU will not be responsible. It will be sole responsibility of the bidder to ensure delivery of this hard copy at NFSU on time. Non-receiving of this hard copy technical bid may lead to rejection of the technical bid. In case of any deviation in the hard copy technical bid from the online technical bid, the content on the online (CPPP) technical bid will only be considered. **Price Bid (BOQ) MUST NOT be sent in hard copy format.**
11. If there will be any modification felt by the NFSU committee, then it will be published in form of corrigendum on CPPP. NFSU has absolute right to accept or reject any query / request.
12. The Turnover of bidder should be certified by Chartered Accountant.
13. **Service Setup:**
Bidder shall have service setup, service support team in Gandhinagar/Ahmedabad to attend the service within three days. Bidder should submit service escalation matrix.
14. Specific drawings with exact dimensions with location of furniture to be placed shall be finalized before execution according to requirement.

EARNEST MONEY DEPOSIT DETAILS

- i. **EMD of Rs. 16,000/- (Rs Sixteen Thousand only)** in the form of Demand Draft of a scheduled bank in the name of Campus Director, NFSU, Gandhinagar Campus valid for **180 days** from the date of opening of the tender. Exemption of EMD is allowed as per Govt rules. Intended parties will have to give proof of registration along with their bid. EMD of the unsuccessful bidders shall be refunded without any interest at the earliest after finalization of the purchase of concerned item.

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi - 110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

- ii. The EMD will be returned to the BIDDERS(s) whose offer is not accepted by NFSU. In case of the BIDDER(s) whose offer is accepted the EMD will be returned on submission of Bank Guarantee as Security Deposit (SD). However, if the return of EMD is delayed for any reason, no interest / penalty shall be payable to the BIDDERS.
- iii. The successful BIDDER, on award of contract / order, must send the contract / order acceptance in writing, within 15 days of award of contract / order failing which the EMD will be forfeited.
- iv. **The EMD shall be forfeited:** In case a successful BIDDER fails to furnish the Security Deposit.
- v. Earnest Money Deposit (EMD) of an amount as mentioned in this tender must be submitted in favor of Campus Director, NFSU, Gandhinagar along with Hard copy. Micro and Small Enterprises (MSEs) / startups firms are exempted from this deposit provided they submit a valid certificate as per GFR / Govt. India rules from an appropriate Govt. of India authority.
- The technical offer should not contain any price information.

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

Acceptance of Terms & Conditions

1. The bid must be valid for at least 60 (Sixty) days from the actual date of opening of the technical bid.
2. Two bid systems (separate technical and financial bids) in sealed tenders will be followed.
3. Technical bids will be opened first. NFSU may seek clarifications after opening of technical bids. NFSU reserves the right to accept or cancel a bid or clarification. Decision of NFSU regarding evaluation of technical bids or price bids will be final and binding.
4. Price bids of only technically qualified vendors will be considered, and opening of the price bids through CPPP only.
5. **Defect Liability period** – Minimum DLP for 02 (Two) years is mandatory. DLP period will start only once NFSU take over the items after the complete supply and installation and inspection and acceptance by NFSU of the provided item / solution. If the items are found to be defective, they have to be replaced or rectified at the cost of the bidder within 30 days from the date of receipt of written communications from NFSU. If there is any delay in replacement or rectification, the warranty period should be correspondingly extended.
6. Providing and fixing should be completed within 45 working days of placing of order.
7. The items should be delivered, successfully installed at the site of NFSU, Sector-09, Gandhinagar-382007.
8. 100% payment will be released after complete delivery and satisfactory installation certificate by the Competent Authority. Payment will be subject to deduction of TDS as per rules/laws. Any advance payment will not be released.
9. NFSU reserves the right to cancel or modify the tender at any time without assigning any reason thereof.
10. As time is essence for this procurement, the successful bidder must have to adhere by the delivery and installation schedule as per purchase order, failing which Liquidity Damage (LD) will be imposed for late delivery and installation at the rate of 0.5% of total order value for delay per week or part thereof (maximum up to 10% LD). NFSU may consider formal request for extension in delivery and installation schedule on genuine grounds, however it will be absolute right of the NFSU to accept or reject such request of the vendor. NFSU reserves the right to cancel the order if there is delay without a formal approval by NFSU.
11. Performance Bank Guarantee (PBG) of 5% of the total order value has to be provided by the successful bidder within One week of placement of order.
12. Conditional offer or incomplete bids will be treated as non-responsive bid.
13. The bidder may furnish any additional information, which is necessary to establish capabilities to successfully complete the envisaged work with the technical bid. It is however, advised not to furnish superfluous information.
14. The bidder may visit the installation site before submission of quotation, with prior intimation.
15. Corrigendum / addendum, if any, shall be issued as part of the tender documents and shall be published on CPPP and/or on the NFSU website (www.NFSU.ac.in).
16. The technical bid will be opened first and evaluated.
17. Pre-qualification of the bidders shall not imply final acceptance of the Commercial Bid. The agency may be rejected at any point during technical evaluation or during commercial evaluation. The decision in regard to acceptance and / or rejection of any offer in part or full shall be the sole discretion of NFSU, and decision in this regard shall be binding on the bidders.
18. The award of contract will be subject to acceptance of the terms and conditions stated in this tender.
19. Any legal disputes arising out of any breach of contract pertaining to this tender shall be settled in the court of competent jurisdiction located within the city of Ahmedabad/Gandhinagar, Gujarat, India.
20. The Bidder shall fill in rates for all items described in the Bill of Quantities (BOQ). L-1 (Lowest) will be determined based on the total price (including of all items) quoted by the bidder.

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi - 110085
Ph: 011-2752109, 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

EVALUATION CRITERIA

The evaluation criteria will consist of two stages scrutiny as given below:

- ❏ Evaluation of Technical bid as per eligibility criteria.
- ❏ Approval of the supplied sample based on quality of materials used, comfort level, ergonomic design, aesthetics and finish of the final product.

COMMERCIAL BID EVALUATION:

Based on results of the Technical evaluation NFSU evaluates the Commercial Bid of those Bidders who qualify in the Technical evaluation.

- a) NFSU, Gandhinagar shall correct arithmetical errors on the following basis:

- (i) If there is a discrepancy between the unit price and the line item total that is obtained by multiplying the unit price by the quantity, the unit price shall prevail and the line item total shall be corrected, unless in the opinion of the Purchaser there is an obvious misplacement of the decimal point in the unit price, in which case the line item total as quoted shall govern and the unit price shall be corrected.
- (ii) If there is an error in a total corresponding to the addition or subtraction of subtotals, the subtotals shall prevail and the total shall be corrected; and
- (iii) If there is a discrepancy between words & figures, the amount in words shall prevail, unless the amount expressed in words is related to an arithmetic error, in which case the amount in figures shall prevail subject to (i) and (ii) above.

- b) After arriving at final pricing of individual offers of all the short listed firms, the lowest firm will be awarded with Contract/Purchase Order.

The Campus Director, NFSU reserves the right to accept the offer in full or in parts or reject summarily or partly.

POLICY ON LOCAL CONTENT COMPLIANCE

1. The quotations should be on FOR-NFSU basis in INR only.
2. The extent norms of public procurement (Preference to make in India) order dated 16.09.2020 and further revision from time to time will apply.

AWARD OF CONTRACT

NFSU shall award the contract to the technically qualified eligible BIDDER whose bid has been determined as the lowest evaluated commercial bid and approval of the sample by NFSU.

Earnest Money Deposit (EMD)

1. All Bidders must submit **Rs. 16,000/- (Rs Sixteen Thousand only)** as EMD or bid security in the form of DD/Bank guarantee etc. the Bidder must submit proof of EMD submission along with the technical bid. Failure to comply with this requirement will result in rejection of the bid. The account details of NFSU are provided below.
2. After the placement of the purchase order on the successful Bidder, the EMD amount will be returned to the unsuccessful Bidders without interest.
3. The EMD amount will be returned to the successful Bidder after the Institute places a firm purchase order for the procurement and the successful Bidder then submits a performance security/bank

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

- guarantee followed by its verification.
- Micro and Small Enterprises (MSEs) or Startup firms will be exempted from submitting EMD as per GFR 2017 (amended from time to time). Such a Bidder must submit copy of valid certificate (from appropriate agency of Govt. of India) with the technical bid, failing which their bid will be declared as a non-responsive bid and hence not will considered for bid evaluation process.
 - The bid must be valid for at least 180 (One Hundred Eighty) days from the actual date of opening of the technical bid. Withdrawal of the bid within the period of validity will result in forfeiture of the EMD amount.

Performance Security / Performance Bank Guarantee (PBG)

- Successful bidder has to submit a Performance Security / Performance Bank Guarantee (PBG) issued by a nationalized bank or a scheduled commercial bank as per RBI list in India within two weeks of the issue date of purchase order. Performance Security / PBG will be for an amount of 5% (Five percent) of the total purchase order.
- Performance Security should remain valid for a period of 1 (One) Year beyond the date of completion of all contractual obligations of the supplier including warranty obligations.
- Any kind of payment will be released only after submission of Performance Security / PBG followed by its verification of genuineness.
- The Earnest Money Deposit (EMD) of the successful Bidder shall be returned on submission of Performance Security / PBG without any interest.
- EMD of unsuccessful bidder will be returned without any interest after placement of order. EMD will be forfeited, if bidders change their terms & conditions or fail to submit PBG on time or fails to accept the purchase order during bid validity period.
- Performance Security / PBG will be returned without any interest after successful completion of the all contractual obligations including warranty period. However, if the successful Bidder fails to deliver the items / install and commission the items as per the order's terms and conditions within the stipulated period or fail to provide satisfactory services during contractual obligations include warranty period, the PBG shall be liable to be forfeited. Decision of NFSU in this regard will be final and binding.

INSPECTION OF ITEMS:

(During the time of execution on site, NFSU inspection team may visit the site to inspect the quality of material viz a viz final product. If any inspected or tested goods fail to conform to the prescribed specifications, the NFSU may reject them and the supplier shall either replace the goods or make all alterations necessary to meet specifications free of cost.)

INTERPRETATION OF THE CLAUSES IN THE TENDER DOCUMENT / CONTRACT DOCUMENT

In case of any ambiguity / dispute in the interpretation of any of the clauses in this Tender Document, **Campus Director, NFSU, Gandhinagar interpretation of the clauses shall be final and binding on all parties.**

SPECIAL CONDITIONS OF CONTRACT

Prices: The price quoted shall be considered firm and no price escalation will be permitted.

The price criteria should be on F.O.R., NFSU, Govt. Levies, if any, shall be paid at actual rates applicable on the date of delivery. Rates should be quoted accordingly giving the basic price, GST, if any.

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

The actual GST if any, should be specified. Please provide GST No. allotted by the concerned authorities in your quotation.

DELIVERY SCHEDULE

The work should be completed within 45 working days after placement of purchase order.

WARRANTY/ SUPPORT/SERVICE/INSURANCE/PAYMENT:

- (i) The items covered by the schedule of requirement shall carry minimum **one years of comprehensive warranty** from the date of acceptance of the same by NFSU. Warranty shall include free maintenance including free replacement of parts. The defects, if any, shall be attended to on immediate basis but in no case any defect should prolong for more than 72 hours. In case of failure to attend the complains/rectification, NFSU shall have right to get it rectified at the risk and cost of the agency. The cost towards this shall be recovered from the B.G.
- (ii) The defects, if any, during the guarantee/warranty period are to be rectified free of charge by arranging free replacement wherever necessary. This includes cost, insurance, labor charges, GST if any should be borne by the beneficiary or his agent.
- (iii) **Indemnity:** The vendor shall indemnify, protect and save NFSU against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copyrights etc. or such other statutory infringements in respect of all the materials supplied by him.
- (iv) **Insurance:** The furniture to be supplied will be insured by the vendor against all risks of loss or damage from the date of shipment till such time it is delivered at NFSU site.

Penalty for delayed Services/LD.

As time is the essence of the contract, Delivery period mentioned in the Purchase Order should be strictly adhered to. Otherwise, the supplier shall forfeit EMD/SD and also LD clause will be applicable /enforced. If the supplier fails to Supply and install the furniture as per specifications mentioned in the order within the due date, the Supplier is liable to pay liquidated damages of 0.5% of order value per every week of delay subject to a maximum of 10% beyond the due date. Such money will be deducted from any amount due or which may become due to the supplier.

- Service Facility:** Bidder should mention about the service set up in India and how capable they are to provide after sales services.

REFERENCE OF SUPPLY:

Name and contact details of the premier educational Institutes (IITs/ IISER/CSIR/NFSU etc.) where the quoted equipment has been installed in India should be enclosed. Copies of at least two purchase orders may be attached. NFSU reserves the right to inspect the equipment for its actual performance in any of the listed Institute.

Guidelines for Bid Submission

Bidder are required to submit their bid in e-tender mode through the Central Public Procurement Portal (CPPP: <https://eprocure.gov.in/eprocure/app>) only. If a Bidder submits a response to the e-tender, then it is assumed that the Bidder accepts all the terms and conditions specified in this document. A bid submitted through any other mode will not be entertained and will be treated as

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph:079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph:011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email:director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph:7552995271

non-responsive.

The submission consists of two parts, viz. a Technical Bid and a Commercial / Price Bid. The

Technical Bid should be an *indexed and page-numbered* document containing:

- ❧ Duly filled-in and sealed & singed by the bidder (Annexure-1)
- ❧ Proof of EMD (MSE / startup certificate in case of EMD exemption)
- ❧ BoQ compliance (Annexure -4) (all tables), (without quoted price).
- ❧ Supporting technical materials for the items in the BoQ.
- ❧ Supporting documents listed in the Overall Compliance Statement.
- ❧ A signed document that the Bidder agrees to the Service Terms, Commercial Terms, and Payment Terms set forth in this tender (including all contents). A copy of this tender document (duly sealed and signed on all pages) must be submitted with the technical bid.

The Commercial / Price Bid should contain:

- ❧ The BoQ table (in the CPPP Excel sheet for this tender) with per quantity and total prices for every line item. This should be inclusive of the three (3)-year warranty and support, transportation and delivery to NFSU. Rate / Prices for GST must be quoted in the excel sheet. Prices must be quoted in INR (Indian Rupees) and on FOR basis.

Points to Note:

1. Prices of items in this tender's BoQ must NOT be mentioned in the Technical Bid.
2. Each of the line items in the Commercial (Price) Bid must be quoted in INR.
3. The commercial bid must be valid for at least 180 days from the actual date of opening of the technical bid.
4. A tender not complying with any of the above conditions is liable to be rejected. Incomplete proposals are liable to be rejected.
5. The Campus Director, NFSU, reserves the right to modify the technical specifications or the required quantities at any time. In such a case, the Bidders will be notified.
6. The Campus Director, NFSU, reserves the right to accept or reject any proposal or cancel the tender, in full or in part, at any stage of tendering process without assigning any reason.

Annexure - 1: Details of Bidders (on the letter head of the bidder)
(To be submitted with Technical Bid)

To
 The Campus Director, NFSU, Gandhinagar-382007(India)
 Sir,
 I hereby submit my bid for your tender no. -.....

Details are as under along with all required documents.

EMD Details (attach proof)	
Bidder's Name and Address (attach incorporation certificate)	
Registration No. / Trade License (attach certificate copy)	
Complete contact details (address, mobile no. / telephone no./ email ID /website address)	
GSTIN (attach GST Certificate)	
PAN (attach copy of PAN)	
Bank Accounts Details (attach copy of cancelled cheque or letter from bank)	
Category – (a) OEM, (b) OEM authorized distributor (mention clearly), (c) Other Supplier	
Authorization letter by the OEM (Yes / No)	
Details of the contact person, address, mobile no. / E-mail IDetc.	
Experience of the bidder in supply and installation of Furniture's (similar to this tender) (in no. of years and months) (attach purchase orders of the clients and completion certificate from the clients.)	

I have carefully gone through the Terms & Conditions and all the contents as mentioned in the above-referred tender document. I declare that all the provisions and contents of this tender document are acceptable to my company. I further certify that I am an authorized signatory of my company and am, therefore, competent to make this declaration. I copy of this tender document (duly sealed and signed on all pages) are being attached with this bid.

Thanking you.

Seal & Signature with name & date and PAN & Aadhar card no. of the signatory.

Annexure - 2: Declaration regarding track record
(on the letter head of the bidder) (to be submitted with Technical Bid)

To
The Campus Director, NFSU, Gandhinagar-382007(India)

Sir,
I hereby submit my bid for your tender no. -

I have carefully gone through the Terms & Conditions contained in the above referred tender. I hereby declare that my company/firm is not currently not debarred/not blacklisted by any Government/Semi Government organizations/institutions in India or abroad. I further certify that I am the competent officer in my company/firm to make this declaration.

Or

I declare that my firm is debarred/blacklisted as per following details:

Sl. No.	Country in which the company is Debarred/ blacklisted/case is pending	Black listed/debarred by Government/Semi-Government/Organizations/Institutions	Reason	Since when and for how long

(NOTE: In case the company/firm was blacklisted previously. Please provide the details regarding period for which the company/firm was blacklisted and the reason/s for the same.).

Thanking you.

Seal & signature with name & date and PAN & Aadhar card no. of the signatory.

Annexure - 3: Consolidated BoQ compliance Tables

(To be submitted with Technical Bid)

A compliance sheet should be submitted in the format given below along with the Technical Bid. Bidder MUST NOT write any Price here. PRICE must be written in BOQ Price Bid (Excel sheet) only separately.

Table-1

In column-8, please indicate whether you have 'QUOTED' or 'NOT QUOTED' for each item.

SR NO	ITEM	NOS	LENGTH	HEIGHT	QTY	UNIT	QUOTED or NOT QUOTED
1	Classroom 2-seater DESK: Providing and fixing seater bench and desk unit for class rooms. Desk top size 1400/1500X400x/350X34mm. and Gable ends on both ends 800X400X34 mm and Outer modesty panel 1400/1500X250X34 mm, made from 34mm thick pre-laminated Plywood made from 16+16 mm Calibrated BWR plywood confirming to IS 303, both side 0.8 mm laminated with PUR/D3 glued on auto spreader and pressing. Inner Modesty Panel 400 wide, Shelf 200mm wide made from 18 mm pre-laminated/post laminated calibrated BWR plywood panel. All edges are covered by 2/0.8 mm PVC edge bands glued by hot melt glue applied by auto edge banding machine. KD fitting: Entire table is assembled through 8mmX45mm concealed bolt with 15mm eccentric cranks, 8mm wooden dowels, etc. Complete drilling and boring work are done on Multi drill machine in KD - 32 System. All mounting holes are notched in all axis simultaneously in single reference. Complete interchange ability is required in all parts. Seating TIP-UP BENCH: Tip-Up type 2-seater Group Bench - 1400/1500 mm long: made from MS box section 60X40X1.6mm as central spine beam, supported on T legs of MS capsule 70X30X1.6mm. Seat ad measuring 450X400X50mm made from 25X25X1.6mm MS Box section with Tip-Up mechanism made from 2.5mm MS sheet, Back rest 450X350X30mm is made from 19mm round MS tube. All M.S. components are powder coated in 7 tank process with PU powder in required shade. Seat and back are provided with 50mm and 30mm PU cushion upholstered with leatherier						
		20			20	NOS	
					20	NOS	

NFSU considers the bids only if the bidder is submitting the quote for all the three items and full quantity.

Bids submitted for few quantity/ only few items will not be accepted.

Gandhinagar Campus& Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph:079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph:011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email:director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph:7552995271

Table - 2

In column-8, for each item of furniture please write 'CONFIRM' (if you are able to supply as per our specification) or 'DEVIATION' (if you are deviating from our specification). The specific deviation with complete details should invariably be recorded in column-6 clearly.

SR NO	ITEM	NOS	LENGTH	HEIGHT	QTY	UNIT	Confirm or Deviation
1	Classroom 2-seater DESK: Providing and fixing seater bench and desk unit for class rooms. Desk top size 1400/1500X400x/350X34mm. and Gable ends on both ends 800X400X34 mm and Outer modesty panel 1400/1500X250X34 mm, made from 34mm thick pre-laminated Plywood made from 16+16 mm Calibrated BWR plywood confirming to IS 303, both side 0.8 mm laminated with PUR/D3 glued on auto spreader and pressing. Inner Modesty Panel 400 wide, Shelf 200mm wide made from 18 mm pre-laminated/post laminated calibrated BWR plywood panel. All edges are covered by 2/0.8 mm PVC edge bands glued by hot melt glue applied by auto edge banding machine. KD fitting: Entire table is assembled through 8mmX45mm concealed bolt with 15mm eccentric cranks, 8mm wooden dowels, etc. Complete drilling and boring work are done on Multi drill machine in KD - 32 System. All mounting holes are notched in all axis simultaneously in single reference. Complete interchange ability is required in all parts. Seating TIP-UP BENCH: Tip-Up type 2-seater Group Bench - 1400/1500 mm long: made from MS box section 60X40X1.6mm as central spine beam, supported on T legs of MS capsule 70X30X1.6mm. Seat ad measuring 450X400X50mm made from 25X25X1.6mm MS Box section with Tip-Up mechanism made from 2.5mm MS sheet, Back rest 450X350X30mm is made from 19mm round MS tube. All M.S. components are powder coated in 7 tank process with PU powder in required shade. Seat and back are provided with 50mm and 30mm PU cushion upholstered with leatherier						
		20			20	NOS	
					20	NOS	

Annexure - 4

**Format for Bank Guarantee for Performance Security
(Performance Bank Guarantee)**

(To be submitted by the successful bidder after placement of the purchase Order)

To
Campus Director
National Forensic Sciences University
Sector-09, Gandhinagar-382007 (Gujarat)

Subject: Performance Bank Guarantee (PBG)

Reference : NFSU :- Purchase Order No. _____, dated _____

Dear Sir,

1. We hereby issue a Bank Guarantee as follows: -

Bank Guarantee No. _____

Date: _____

Amount of Guarantee Rs. _____

Guarantee covers From _____ To _____

Last Date for Lodgment of Claim: _____

2. This deed of Guarantee executed by the (Name of the Bank: _____) constituted under _____ Act, _____ having its Central Office at and amongst other places a branch at _____ (hereinafter referred to as "The Bank") in favor of The Campus Director, National Forensic Sciences University, Gandhinagar-382007 (here in after referred to as NFSU.) for an amount of not exceeding Rs. _____ (in words: Rupees_____only) at the request of M/s _____ (hereinafter referred to as the "Contractor" / "Supplier").

3. In consideration of The Campus Director, National Forensic Sciences University, Gandhinagar-382007 (here in after called NFSU.) having entered into an agreement vide NFSU's Purchase Order No. dated _____ with M/s _____ (hereinafter called the Supplier) to carry out the supply and installation of the <Name of the equipments /work/job> at National Forensic Sciences University, Gandhinagar-382007 as per their above order, the Supplier agreed to execute a Bank Guarantee for 5% of the total order value viz. Rs.(Rupees_) towards Performance Security / Performance Guarantee obligation for a period of _____ year(s)/ month(s) from _____ to _____.

4. We, the _____ Bank, _____ Branch (hereinafter referred to as a Guarantor) at the request of the supplier, irrevocably undertake to indemnify and to keep indemnify NFSU. without any demur to the extent of Rs. _____ (Rupees _____) in the event of the

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23977465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bander,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

aforesaid Supplier failing to comply the Warranty / contractual Obligations as per the agreed terms to the full satisfaction of the Company as mentioned in the NFSU.'s purchase order.

5. NOW THIS BANK HEREBY GUARANTEES that in the event of the said Supplier failing to abide by any of the conditions referred in tender document / purchase order/performance of the equipment/Machinery/service, etc. this Bank shall pay to National Forensic Sciences University, Gandhinagar-382007 on demand and without protest or demur Rs_____ (Rupees_____).

6. We_Bank, further agree that the Guarantee herein contained shall remain in full force and affect during the period that would be taken for the performance of the equipment and / or services as stated in the Purchase Order issued by NFSU. and that it shall continue to be enforceable till the completion of the period and certified that warranty and contractual obligations have been fully carried out by the supplier and accordingly discharges the Guarantee subject. However, NFSU. shall have no right under after the expiry of the Guarantee, i.e._____ (date).

7. We_Bank undertake not to revoke this Guarantee, during its currency except with the previous consent of NFSU. in writing.

8. Notwithstanding anything contained herein,

(a) Our liability under the Bank Guarantee shall not exceed Rs._____
(Rupees_____).

(b) This Bank Guarantee shall be valid up to_____.

(c) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and only if NFSU. serve upon us a written claim or demand on or before expiry of date (i.e._____).

NOT WITH STANDING anything contained herein above, our liability under this Guarantee is restricted to Rs._____(Rupees_____only). Our guarantee shall remain in force until, unless a Demand or claim under the guarantee is made on our Bank in writing on or before_____, all your rights under the said guarantee be forfeited and we shall be relieved and discharged from all liabilities thereunder.

This Bank further agrees that the decision of National Forensic Sciences University, Gandhinagar-382007 as to whether the said Supplier has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at _____ situated _____ at _____ (Address of local branch) as following details:

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi - 110085
Ph: 011-2752109 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bander,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271

Name of the Bank	
Branch Name	
Branch Code	
IFSC Code	
E-mail Id	
Phone / Mobile No.	

Seal & Signature of the Bank

Gandhinagar Campus & Headquarter

Sector-9, Gandhinagar
Gujarat 382007
Ph: 079-23977102/103
Fax: 079-23247465

Delhi Campus

LNJN NICFS
Sector - 3
Outer Ring Road
Rohini, Delhi -110085
Ph: 011-2752109, 27511580

Goa Campus

Curti, Ponda
Goa - 403401
Ph: 0832-2313036/3034
Email: director_goa@nfsu.ac.in

Tripura Campus

VIP Road, Radhanagar
Adjacent to Buddha Mandir
Agartala-799001, Tripura
Ph: 0381-2310009/0006,
2312525/2828

Bhopal Campus

NFSU, C/o CFSL,
Barkhera Bonder,
P. O. Bairagarh Kalan,
Bhopal-462 030 (MP)
Ph: 7552995271